

MP ROAD DEVELOPMENT CORPORATION LIMITED, BHOPAL

MINUTES OF THE PRE-BID MEETING HELD ON 27.10.2009 FOR SELECTION OF CONSULTANT FOR PREPARATION OF FEASIBILITY REPORT OF SIDHI-SINGRAULI OF NH-75-E.

S.No	Clarification sought/Query	Reply of MPRDC
M/s ICT		
1	<p>Bid Security: As per Para 2.20.1 of the Rap, the bidder are required to submit a Bid Security of Rs. 2.00 lacs (Rupees two lacs only) in the form of Bank Draft. As per general tender practices, there is requirement of Rs. 5000/- in form of demand draft as tender fee as such no bid security is mentioned keeping in view with this prevalent practice, it is requested that this requirement of bid security may kindly be waived. However in case it is not possible to relax this requirement, you are requested to allow the Consultants to submit a Bank Guarantee for the same amount in place of the Demand Draft as it a normal practice in projects funded by other renowned national & International funding agencies.</p>	No change
2	<p>Minim. Time Required on Site: As per Para 8 of ToR the minimum time required on site is given for each key personnel but there is no mention of the man-months. The Consultant would request you to provide the total man months of the key and support staff or alternatively provide the man-months for each key personnel and support staff for the similar in the bids in the evaluation of financial proposals.</p>	Minimum requirement is mentioned. Bidders to assess the man month requirement.
3	<p>Project Manager: As per Para Schedule-2 requires the consultant to designate a Project Manager. It may please be clarified whether the Team Leader can be designated as Project Manager.</p>	Consultant to absorb the cost in its financial evaluation. The position envisages nominating a project coordinator for interaction with MPRDC.
4	<p>Miscellaneous : As per Form 2 of Appendix-II of the Financial Proposal there is a head of Miscellaneous Expenses. It may please</p>	Consultant may include any miscellaneous cost as it may deem fit.

	be clarified that the Consultants can include the items of local travel/Vehicles/Air Tickets etc. in this.	
5	Evaluation Criteria: As per Para 3.4.1 criteria of evaluation it is stated that weights assigned to technical and financial proposal will be 0.70 and 0.30 respectively. However, as per prevalent practices, and owing to large number of infrastructure projects currently being undertaken in the country, the Consultant would like to request you to kindly modify the criteria of evaluation of technical and financial proposal as 80:20 or 90:10.	No change
6	Substitution of Key Personnel: As per clause 4.4. of draft contract the client shall not consider any substitution of key personnel under compelling circumstances beyond the control of the Consultant and the concerned key personnel. Such substitution shall be limited to not more than two key personnel. Substitution of one key personnel will be permitted subject to reduction of remuneration equal to 20% and the second substitution shall be equal to 40% of the total remuneration. In this regard, it is submitted that there is an acute shortage of qualified and experienced key personnel in this discipline and the consultant is helpless if some key personnel leaves the job. In almost in all the prestigious agreements, such terms pertaining to substitution of key personnel do not prevail. In there contracts, the client allows substitution up to a maximum of 25% of key personnel and substitution of key personnel in excess of 25% of Key personnel would call for reduction of remuneration at the rate of 10% for first time and another 10% for the second substitution. Keeping in view the above, the client may kindly look into this issue and modify this clause.	No change